

Community Supervision Standards Juvenile Justice Authority State of Kansas	CHAPTER: ADMINISTRATION	STANDARD NO. CSS-01-110
	SUBJECT: SUPERVISOR TO STAFF RATIO	PAGE: 1 of 1
REFERENCES: None		DATE ADOPTED: 7/1/06 DATE REVIEWED

STANDARD: Written policy, procedure and practice provide that each agency define the number of employees that a full time supervisor can effectively supervise.

DISCUSSION: The span of control of a supervisor within the Community Supervision Agency should be large enough to provide economical supervision, but not so large as to prevent effective management. Exceptions should be justified based on the experience of the staff being supervised, location of any satellite offices, and other duties/responsibilities of the supervisor. For a supervisory span of 10, all personnel supervised should be experienced in their specific functions; a smaller ratio of supervision should be used with a high proportion of inexperienced field staff.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies and their employees/contractors and juveniles under supervision. They are not intended to establish state created liberty interests for community supervision agencies or their employees/contractors, or supervised juveniles, or an independent duty owed by the Juvenile Justice Authority to community supervision agencies, or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.